**Annex No. 2 to the SWZ**

**Ordering party: Polish Space Agency**

street Trzy Lipy 3 (Building C)

80-172 Gdańsk

**OFFER FORM**

In response to the announcement of the award of a public procurement contract, entering into the procedure conducted in the basic mode without negotiations **for the insurance of property constituting wide-angle observation systems located in South Africa, Namibia and Australia, ( case reference number: BO/21/2024),** we, the undersigned:

............................................................. ............................................................. ............................................................. .............................................representing

/first name and last name/

............................................................. ............................................................. ............................................................. ............................................................. .........................

*(full name (company) and detailed address of the Contractor (registered office or place of residence) depending on the entity: NIP/PESEL, KRS/ CEiDG . In case of submitting an offer by Contractors acting jointly, provide full names (company) and exact addresses (registered office or place of residence). ) all Contractors acting together - with the leader marked)*

**WE SUBMIT AN OFFER** for the execution of the subject of the order in accordance with the Specification of Order Conditions, hereinafter referred to as SWZ.

**WE DECLARE** that, in accordance with the attached power of attorney, the Attorney to represent us   
in the proceedings or to represent us in the proceedings and to conclude the contract is:

**……………………………………………………………………………………………………………………………… ……………….………………………………**

*(to be completed only by Contractors submitting a joint offer or by Contractors who have established a power of attorney in the above scope)*

**We declare that** we have read the SWZ, including the contract template, as well as all other documents and conditions of performance. We do not raise any objections to the documents and the description of the method of assessing whether the conditions are met and we consider ourselves bound by the provisions specified therein,   
and if our offer is selected, we will sign a contract in accordance with the content presented by the Ordering Party.

- the offer price includes all costs of executing the order.

1. **WE OFFER** the execution of the above-mentioned. the subject of the order specified in the SWZ, in accordance with the conditions specified by the Ordering Party **for the price:**

**Price (gross): ……………………………………………………………….currency ……. total (also called total insurance premium for 18 months)**

1. **STATEMENTS REGARDING THE EVALUATION CRITERIA OF OFFERS:**

| **No.** | **Criterion** |
| --- | --- |
| **1.** | **Criterion - Reduction franchise**  **1.1 Regarding earthquake risk:**   * *…………% of the sum insured, not less than …………………….………………………………currency ………….………….*   **Attention:**  permissible level of deductible: 2% of the sum insured of the items affected by the damage, not less than EUR 20,000.00 per event.  **1.2 In other cases, risks :**   * *……………..………………………………….……………………………………………………………………currency…… ….……….………….*   **Attention:**  Permissible level of deductible:  The maximum allowable level of deductible is EUR 10,000.00. |
| **2.** | **Criterion - Optional clauses**   |  |  | | --- | --- | | **Additional clauses** | **Offered**  **YES NO \*** | | extending the scope of insurance coverage to include loss or damage caused by electrical or mechanical failure, extending the scope of insurance coverage to include losses or damage detected only during an inventory or during routine servicing | ………………………….. |   \*Please enter appropriately |

**Ników ,**

1. **WE DECLARE** that in accordance with Art. 225 section 2 of the Public Procurement Law , selection of the offer in question:

* **will not** lead to the Ordering Party's tax liability in accordance with the provisions   
  on tax on goods and services, \* / \*\*
* **will** lead to the Ordering Party's tax liability in accordance with the provisions   
  on tax on goods and services, for the following products:\* / \*\*

|  |  |  |  |
| --- | --- | --- | --- |
| LP. | Ordered object | Net worth (PLN) | VAT rate. which, according  to the Contractor's knowledge, will be applicable |
| 1 |  |  |  |
| **Together** | |  |  |

\*delete as appropriate

\*\* failure to provide information will be considered as the Ordering Party's lack of tax liability in accordance with the provisions on tax on goods and services

1. **WE WILL COMPLETE THE ORDER - insurance of the subject of the order for** 18 months from the beginning of the insurance period, i.e. policy issuance.

General Terms and Conditions of Insurance (GTC) and the Policy issued by the Contractor, provided that in the event of any conflict with the provisions of the OPZ, the provisions of the OPZ shall prevail.

1. **We accept** the payment terms specified by the Ordering Party in the SWZ
2. I/We declare that I intend to entrust the implementation of the following parts of the order to Subcontractors\*\*:

|  |  |  |
| --- | --- | --- |
| No. | Description of the part of the order that the Contractor  intends to entrust it to the Subcontractor for implementation | Subcontractor's name |
| …. |  |  |
| …. |  |  |

1. **The following items are an integral part of the offer:**

|  |  |  |
| --- | --- | --- |
| No. | Name (type) of the document | Any comments |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |

1. **WE CONSIDER ourselves** to be bound by this offer for the period specified in the SWZ, i.e. for a period of **30 days** , taking into account that **the first day of the offer validity period is the day on which the deadline for submitting offers expires.**
2. **We declare that** if, before the expiry of the offer validity period, there are any changes in the situation regarding the entity submitting the offer and presented in our documents included in the offer, we will immediately notify the Ordering Party about them in writing.
3. **We declare that -** with the exception of the information and documents contained in the offer   
   on the website No. \_\_\_\_\_\_\_\_\_\_\_\_\_\*\*\* - this offer (which includes all attachments thereto) is public and does not contain information constituting a business secret within the meaning of the provisions on combating unfair competition, which I want to restrict general access **.**

\*\*\* as appropriate - enter page numbers or put a line.   
**Note:** *If information is claimed as a business secret, a justification must be attached.*

1. **I declare that** I have fulfilled the information obligations provided for in Art. 13 or art. 14 GDPR (Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Regulation on data protection) (OJ EU L 119 of 04/05/2016, p. 1) towards natural persons from whom I obtained personal data directly or indirectly in order to apply for a public procurement contract in this procedure\*\*\*\*

\*\*\*\* if the contractor does not provide personal data other than those directly relating to him or the information obligation is excluded, pursuant to Art. 13 section 4 or art. 14 section 5 GDPR, the contractor does not submit the content of the declaration (removal of the content of the declaration, e.g. by deleting it)

1. **ALL CORRESPONDENCE** regarding these proceedings should be addressed to:

First name and last name …………………………………………………………………………………………………..

Address : ………………………………………………………………….……………………………….

Telephone : ………………………………………………… Fax : ……………………………………………

Address e-mail : ……………………………………………………………………………………………….

1. **WE DECLARE** that in accordance with the definitions contained in Art. 7 of the Act of March 6, 2018, Entrepreneurs' Law - we are (please select the appropriate information) : **Note:** in the case of submitting an offer by entities acting jointly, please provide information regarding all entities submitting a joint offer.

* Micro-enterprise YES/NO\*
* Small enterprise YES/NO\*
* Medium-sized enterprise YES/NO\*

according to the definition below:

**Micro-enterprise:** an enterprise which employs fewer than 10 persons and whose annual turnover or annual balance sheet total does not exceed EUR 2 million.

**Small business:** an enterprise which employs fewer than 50 persons and whose annual turnover or annual balance sheet total does not exceed EUR 10 million.

**Medium-sized enterprise:** an enterprise which is neither a micro nor a small enterprise and which employs fewer than 250 persons and whose annual turnover does not exceed EUR 50 million *or* whose annual balance sheet total does not exceed EUR 43 million .

1. If our offer is selected, we undertake to sign the contract on the date   
   and place indicated by the Ordering Party.
2. If my price proposal /offer is accepted, the person authorized to sign the contract is …………………………………………………………………………………………… ……………………………………………………………………………….……..…..………
3. If my price proposal/offer is accepted, the person responsible for the implementation of the contract, including signing the contract protocols, is ……………………………………… tel. …………………………….… e-mail …………………………..

*……………………………………………………*

*(electronic qualified signature of the Contractor)*

**Please sign**

**qualified electronic signature by submitting a declaration in electronic form or**

**with a trusted signature or personal signature when submitting a declaration in electronic form**

**Annex No. 3 to the SWZ**

**The Contractor**

………………………………………………………………………………………………………………………….… ……..………………………….………………………………

*(full name/company, address)*

represented by: ………………………………………………………………………………..…………………….……………… ……………….……………

**Ordering party: Polish Space Agency**

street Trzy Lipy 3 (Building C)

80-172 Gdańsk

**STATEMENTS OF THE CONTRACTOR/CONTRACTOR JOINTLY APPLYING FOR THE AWARD OF THE CONTRACT**

**TAKING INTO ACCOUNT THE REASONS FOR EXCLUSION UNDER ART. 7 SECTION 1 ACT on special solutions for counteracting support for aggression against Ukraine and for protecting national security**

**submitted pursuant to Art. 125 section 1 of the Public Procurement Law**

public procurement procedure : **insurance of property constituting wide-angle observation systems located in South Africa, Namibia and Australia, (case reference number: BO/21/2024)**

*(name of the proceedings)* ,

conducted by **the POLISH SPACE AGENCY**

*(designation of the ordering party),*

**STATEMENT CONCERNING THE REASONS FOR EXCLUSION FROM THE PROCEEDINGS**

I declare, that :

* + **I am not subject to exclusion** from the proceedings pursuant to section 108. 1 point 1-6 of the Public Procurement Law, including art. 108 section 1 point 5 of the Public Procurement Law, I have not concluded any agreement with other contractors aimed at distorting competition,
  + **I am not excluded** from the proceedings pursuant to Art. 7 section 1 of the Act of April 13, 2022. *on special solutions for counteracting support for aggression against Ukraine and for protecting national security* (Journal of Laws, item 835, as amended) *.* [[1]](#footnote-2)

\*I/we declare that **there are grounds for exclusion** from the proceedings pursuant to Art. ……..… of the Public Procurement Law *(please provide the applicable basis for exclusion from those mentioned in Article 108(1) points 1, 2 and 5.* At the same time, I declare that in connection with the above-mentioned circumstances, pursuant to Article 110(2) of the Act I have taken the following corrective measures:

………………………………………………………………………………………………..…….………………... .....……………………………………………………………………

**\* delete if not applicable**

**DECLARATION REGARDING MEETING THE CONDITIONS FOR PARTICIPATION IN THE PROCEDURE**

**submitted pursuant to Art. 125 section 1 of the Public Procurement Law**

I declare **that I meet the conditions for** participation in the procedure specified by the ordering party **in Chapter XII of the Terms of Reference, including section 1 point 2 of the SWZ.**

I/We declare that I/we\* have a permit to conduct insurance business in the scope of all risk groups covered by the subject of the order in a given part, issued by the competent supervisory authority in the EU Member State or outside the EU in which the company is based - confirming that I have the authorization to conduct insurance business in the territory the Republic of Poland or outside the borders of the Republic of Poland or in indicated countries where insurance is to be provided in respect of all risk groups covered in a given part by the subject of the order or risk groups permitted in a given geographical area where the subject of the order is located.

**DISCLAIMER REGARDING THE INFORMATION PROVIDED:**

I declare that all information provided in the above declarations is current and true and was presented with full awareness of the consequences of misleading the ordering party when presenting the information.

**INFORMATION REGARDING ACCESS TO SUBJECT MEANS OF EVIDENCE (if applicable):**

I indicate the following subjective means of evidence that can be obtained using free and publicly available databases, and: data enabling access to these funds:

1) ................................................ ............................................................. ............................................................. ...

*(indicate the subjective means of evidence, internet address, issuing office or body, detailed reference data of the documentation)*

2) ................................................ ............................................................. ............................................................. ...

*(indicate the subjective means of evidence, internet address, issuing office or body, detailed reference data of the documentation)*

------------------------------------------------

*date signature*

**The Contractor submits this declaration along with the offer**

**Please sign**

**qualified electronic signature by submitting a declaration in electronic form or**

**with a trusted signature or personal signature when submitting a declaration in electronic form**

**Annex No. 4 to the SWZ**

**Ordering party: Polish Space Agency**

street Trzy Lipy 3 (Building C)

80-172 Gdańsk

**A statement by contractors jointly applying for a contract specifying which services will be provided by individual contractors**

Acting as a representative of the Consortium in the composition

1. …………………………………………. with headquarters in …………………………………………. at ul. ……………….., entered into the National Court Register under the number …………………………….., with a Tax Identification Number (NIP): …………………………., REGON ……………………………….
2. …………………………………………. with headquarters in …………………………………………. at ul. ……………….., entered into the National Court Register under the number …………………………….., with a Tax Identification Number (NIP): …………………………., REGON ……………………………….

3 .....(further entities if applicable)

I declare, pursuant to Art. 117 section 4 of the Public Procurement Law , that under the order entitled **insurance of property constituting wide-angle observation systems located in South Africa, Namibia and Australia - case number BO/21/2024 , that:**

The condition regarding the authorization to conduct a specific business or professional activity, if it results from separate regulations, described in Chapter XII, section 1 point 2 of the SWZ is fulfilled on our behalf by the Contractor(s):

|  |  |  |
| --- | --- | --- |
| **Full name of the Contractor** | **Headquarters**  **(street, town)** | **services that will be performed by the Contractor** |
|  |  |  |
|  |  |  |
|  |  |  |

……………………………………………………………….

*Signature*

*\*delete as appropriate*

**Contractors jointly applying for the order submit this declaration along with their offer**

**Please sign**

**qualified electronic signature by submitting a declaration in electronic form or**

**with a trusted signature or personal signature when submitting a declaration in electronic form**

**ANNEX No. 5 TO SWZ**

**Draft provisions of the contract (PPU)**

General Terms and Conditions of Insurance (GTC) and the Policy issued by the Contractor, provided that in the event of conflict with their provisions of the OPZ, the provisions of the OPZ shall prevail.

1. Pursuant to art. 7 section 1 of the Act of April 13, 2022 *on special solutions for counteracting support for aggression against Ukraine and for the protection of national security, hereinafter referred to as the "Act", the following are excluded* from public procurement proceedings or competitions conducted pursuant to the Public Procurement Law:

   1) a contractor and a competition participant listed in the lists specified in Regulation 765/2006 and Regulation 269/2014 or entered on the list on the basis of the decision on entry on the list deciding on the application of the measure referred to in Art. 1 point 3 of the Act;

   2) a contractor and a competition participant whose real beneficiary within the meaning of the Act of March 1, 2018 on counteracting money laundering and terrorism financing (Journal of Laws of 2022, items 593 and 655) is a person listed in the lists specified in the regulation 765/2006 and Regulation 269/2014 or entered on the list or being such a beneficial owner as of February 24, 2022, provided that it was entered on the list on the basis of a decision on entry on the list deciding on the application of the measure referred to in Art. 1 point 3 of the Act;

   3) the contractor and the competition participant whose parent entity within the meaning of Art. 3 section 1 point 37 of the Act of 29 September 1994 on Accounting (Journal of Laws of 2021, items 217, 2105 and 2106), is an entity listed in the lists specified in Regulation 765/2006 and Regulation 269/2014 or entered on list or being such a parent entity from February 24, 2022, provided that it was entered on the list on the basis of a decision on entry on the list deciding on the application of the measure referred to in Art. 1 point 3 of the Act. [↑](#footnote-ref-2)