



**INQUIRY  
Nr 11/WIM/PU/2022**

**1. Contract award mode:** the public procurement procedure is conducted under a simplified procedure with a value below PLN 130,000, as it does not meet the prerequisites under Article 2.1 of the Act of 11 September 2019. - Public Procurement Law (Journal of Laws of 2021, item 1129, as amended) to the application of this Act. The procedure is conducted in accordance with the principles of transparency and fair competition.

**2. NAME AND ADDRESS OF ORDERER**

Warsaw University of Technology  
Faculty of Materials Science and Engineering  
Woloska 141, 02-507 Warsaw  
NIP: 525 000 58 34 POLAND

**3. ORDERED SUBJECT**

Upgrade of the Thermo-Calc Software and delivery of database for aluminium alloys

**4. ORDERED SUBJECT DESCRIPTION**

The subject of the inquiry is:

Upgrade of ThermoCalc license no. 101977 to the newest version, with

- Thermo-Calc: Perpetual SUNLL
- Thermo-Calc: M&SS for SUNLL
- TCS AI-based alloys database, Perpetual DSUNLL

**5. CRITERIA FOR THE EVALUATION OF THE OFFERS AND THEIR IMPORTANCE:**

Offers confirming readiness to deliver the subject of the order, consistent with the description indicated in the ordered subject description of the order, will be assessed by the Ordering Party.

The most advantageous offer will be selected based on the price criterion (100%).

Points in the "price" criterion will be calculated as follows:

$$\text{points} = (g_l/g_e) \times 100,$$

where:  $g_l$  - the lowest gross price of the offer among the submitted bids,

$g_e$  - the gross price of the offer being evaluated

The price given in the offer should include all costs (including delivery costs), discounts and rebates related to the implementation of this order.

**6. CONTRACTOR'S REQUIREMENTS:**

- Delivery costs: at the cost of the Contractor.
- The deadline for completing the subject of the contract 3 weeks after signing the contract.
- Realization of the subject of the order will be confirmed by the acceptance protocol (without reservations) signed in accordance with the Ordering Party and the Contractor.



- The basis for issuing the VAT invoice will be the acceptance report signed without
- Payment for the subject of the order will take up to 30 calendar days from the date of receipt of a correctly issued VAT invoice after the completion of the subject of the order.

#### **7. DATE, PLACE AND METHOD OF SUBMITTING OFFERS**

The offer in the form of an e-mail should be submitted via e-mail to the address:

[witold.chrominski@pw.edu.pl](mailto:witold.chrominski@pw.edu.pl) I and [zp30@pw.edu.pl](mailto:zp30@pw.edu.pl) until 18.03.2022 10am.

Each Tenderer may send one offer, drawn up in a legible manner, in Polish or English.

#### **7. ADDITIONAL INFORMATION:**

- 1) In order to ensure the comparability of all offers, the Contracting Authority reserves the right to contact the appropriate Tenderers in order to supplement or clarify the offers.
- 2) After selecting the Contractor, the Contracting Authority reserves the right to negotiate the terms of the contract.
- 3) The Ordering Party reserves the right to respond only to the selected offer.
- 4) Warsaw University of Technology The Faculty of Materials Science and Engineering concludes contracts based on its own contract templates.
- 5) This offer does not constitute an offer in accordance with art. 66 of the Civil Code, as well as is not a public announcement within the meaning of the Public Procurement Law.
- 6) The invitation is not a procurement procedure within the meaning of the Public Procurement Law and does not affect the Employer's commitment to accept any of the offers. Warsaw University of Technology The Faculty of Materials Science and Engineering reserves the right to cancel the order without choosing any of the submitted offers.
- 7) The Contracting Party stipulates that the overall offered price is public information within the meaning of the Act on access to public information and if the offeror reserves it as a trade secret or business secret, his offer will be rejected.
- 8) The Contractor does not pay advances for the task. Payment is made after the service is completed.
- 9) The contracting authority cannot be held liable for any costs or expenses incurred in connection with the preparation and delivery of the offer.
- 10) Offers that will be received after the deadline will not be considered.
- 11) The Ordering Party reserves the right to negotiate the terms of the order, as well as to annul the proceedings at any stage, without giving a reason and resigning the order without giving reasons for the resignation.
- 12) The administrator of your personal data contained in the offers submitted and processed in the verification of offers is the Warsaw University of Technology with its registered office in Warsaw 00-661, ul. Plac Politechniki 1, (hereinafter: the Ordering Party). Contact to the data protection officer: [iod@pw.edu.pl](mailto:iod@pw.edu.pl).

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Faculty of Materials Science and Engineering  
Warsaw University of Technology  
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Prof. Jarosław Mizera, Eng.

Warsaw, 09.03.2022r

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